

DIRECTOR OF EDUCATION: DELHI
DISTT: WEST: NEW MOTI NAGAR

No. F DDE W/146/(1557)/Z-27/ 6078

Dated 15/9/98

To

The Manager
Shri Vishwakarma Model School
Vishwakarma Marg, Shri Vihar Blocks
Shri Ram Park Nangon Delhi-41

Sub: Grant of Recognition to the school from class Mat to VII (without aid) with effect from academic session 1998-99 for a day school.

Sir,

With reference to your application on the subject noted above, I am directed to grant recognition to your school from class Mat to VII (without aid) w.e.f. 1998-99 session subject to the fulfilment of the following terms & conditions:-

1. That the school shall abide by the provision of Delhi School Education Act, 1973 and Rules frame thereunder as well as the instructions issued from time to time.
2. That the school shall admit students without any discrimination of caste and creed as per the norms of the department.
3. That the school shall appoint full time qualified and eligible staff as per the norms of the department.
4. That the school shall equip the science lab as per the norms of the department and suitable facilities for practical work shall be provided to the students. More material worth Rs. 5000/- shall be purchased during 1998-99 and a list be furnished to the Education Officer for verification.
5. That a proper library shall be established and facilities for reading room shall also be made available for student as well as teachers. Books as per the ratio of ten books per student may be maintained and facilities of reading room may also be provided immediately and more books worth Rs. 5000/- by purchased by the start of next session and the list of books furnished to Education Officer for verification.
6. Adequate sports materials shall be purchased and made available to the students immediately.
7. That the school shall strictly abide by the provisions of Delhi School Education Act and Rules, 1973 and payment will be made as per section 10(1) of Delhi School Education Act, 1973 to all employees.
8. That the enrolment in each section shall not exceed the number of students calculated @ 12 sq.ft. per student for the available floor area of the class room and the School shall provide adequate and sufficient accommodation as per the norms of the Dte. of Education, Delhi in each class. Number of existing sections should not exceed the number of proper size in the school.
9. That the school shall dispense with the services of unqualified and over-aged staff, if any, immediately.
10. That the Government nominees on the managing committee will be asked for immediately and all decisions will be taken as mentioned in approved scheme of the Management by PPE(Act).

11. The Managing Committee of the school shall not enhance the fees during the ensuing Academic session without the prior approval of the Director of Education which is a mandatory requirement under sub-section (3) of Section 17 of Delhi School Education Act, 1973.
12. The Managing Committee shall regulate the functioning of school strictly in accordance with the provision of Act and Rules.
13. That the service contract between the management and the employees shall be executed immediately.
14. That all the facilities prescribed under rule 50 and 51 of the DSE 1973 shall be made available to the students. Provision of rules 6 & 7, 8 be strictly observed.
15. That the arrangement of good drinking water shall be made available to all the students/teachers and sanitary facilities shall also be provided to the students immediately.
16. Fresh Health Certificate may be obtained from the MCD within a month and be submitted to Education Officer concerned for verification.
17. The staff should be paid full salary through cross cheques from the date of opening of the school and the proof should be shown to the concerned E.O.
18. Proof to the effect that the staff has been appointed as per Recruitment Rules be provided to the E.O. for his verification.
19. That copies of the appointment letter issued to the staff be provided to the E.O. for verification.
20. That the school shall not run any unrecognised classes or any other activities within the school premises and all the recognised classes shall be run at the place at the above address only. Nursery classes be removed from the premises of the school immediately, if any.
21. The Management of the school will obtain land from DCA in the name of the society through Directorate of Education, Delhi and shall construct a school building thereon for the school as per specification of the department within a period of 2 years. That adequate and sufficient accommodation @ 12 Sq.ft. per student shall be provided for the class room. The normal size of the class room will be 24'x20'. No other activities other than education shall be run.
22. That the Nursery classes will not run in the building occupied by the school.
23. Medical facilities/Leave, LTC, Bonus, Teaching allowance, CPF etc. be paid from the date of recognition of school.
24. Arrears of pay etc. due to be pay fixation of Fourth pay commission Report 1986 be paid immediately.
25. Provident Fund Register be maintained and cash book be completed and shown to E.O. of zone concerned for verification from time to time.
26. Staff be appointed as per norms of Directorate of Education, i.e. PET, Yoga teacher, Domestic Science Teacher, Drawing Teacher, Music teacher, Regional language teacher and SUPA teacher be appointed and other staff one assistant for each primary section and one and half TGT for each section of Middle class as per post fixation norms of Directorate of Education be obtained immediately.

19. That the violation of any instructions/orders/conditions/ rules and regulation of the department, shall lead to the withdrawal of recognition of the school and class IX shall not be opened without the prior approval of the Director of Education, Delhi.
20. That a Reserve fund in the name of Director of Education, Delhi & Manager of School shall be created in a scheduled bank, amount equivalent to three months salary of the total staff of the school.
21. That a report about the fulfilment of the above conditions giving the extent to which each condition is fulfilled shall be sent to the Education Officer every six months.

Yours faithfully,

DY. DIRECTOR OF EDUCATION
(WEST) DELHI,

Dated:

No. DDD/146() /Z-27

copy to:-

1. Addl. D.E. (S).
2. Addl. D.E. (Admn.)
3. D.D.E. (Act)
4. D.D.E. (C.W.)
5. PA to Secy. (Edn.) /DE/JDE/(Admn.)
6. State Unit (C.O.)
7. Personal Branch of DDE(W).

DY. DIRECTOR OF EDUCATION
(WEST) DELHI.

NO: 656

Dated: 15/5/2002

To

The Manager
Shri Vishwa Karma Model School
Shri Vihar, Shri Ram Park
Nangloi - Delhi - 41 Middle to

SUB: Upgradation of School from Secondary stage w.e.f.
academic session 2001-2002 without aid.

Sir,

With reference to your application on the subject cited above I am directed to convey the approval of the Director of Education, Delhi for the upgradation of the Existing... Middle School to... Secondary... school level without aid w.e.f. 2001-2002... session subject to the fulfilment of the following terms and conditions;

1. That the school shall abide by the provision of DSEA & Rules 73 framed thereunder as well as the instruction issued from time to time.
2. That the school shall admit students without any discrimination of caste and creed.
3. That the school shall meet the additional liability of Secondary classes.
4. That a proper library shall be established and facilities for reading room shall also be made available for students as well as teachers. Books as per the ratio of 10 books per student shall be purchased and made available to the students.
5. The adequate sports material shall be purchased and made available to the students.
6. That the school shall strictly abide by the Provisions of Section 10 'i' of the DSEA & Rules 73.
7. That the school shall not run any unrecognised classes or any other activities within the school premises and all the recognised classes shall be run at one place at the premises of the school immediately.
8. That the school shall dispense with the Service of unqualified and over aged staff, if any immediately.
9. That the service contract between the Management and the employees shall be executed immediately.
10. Fresh Health certificate from MCD be obtained and produced to EO for verification.
11. The Management Committee shall regulate the functioning of school strictly in accordance with the provisions of DSEA & Rules 73.

12. Managing Committee of the school shall not increase fee in future academic session without prior approval of Director of Edn. which is a mandatory requirement under sub section 3 of section 17 of DSEA & Rules 73.
13. That all the facilities prescribed under rule 50 & 51 of the DSEA & Rules 73 shall be made available to the students.
14. Proof to the effect that qualified staff has been appointed as per rules provided for the verification to EO.
15. That staff has been paid all arrears and being paid as per Fourth Pay Commission. Proof be given to EO for verification.
16. That the arrangements for good drinking water shall be made available to all the students as well as to the teachers and sanitary facilities shall also be provided to the students adequately. Health certificate may be obtained from the local body within a month.
17. That the school shall comply with the norms of the CBSE for affiliation for examination purpose.
18. Medical facilities/leave LTC bonus, Teaching allowances, CPF etc. be paid since recognition of school.
19. Provident Fund register be maintained and cash book be completed and shown to EO of the Zone concerned for verification from time to time.
20. That the Management of the School shall create a Reserve Fund of three months Salary of Staff.
21. That the violation of any instructions/conditions/rules and regulations of the department shall lead to the withdrawal of recognition of the School.
22. That report about the fulfilment of the above conditions shall be sent to the EO every months.

Yours faithfully

DEPUTY DIRECTOR OF EDUCATION

Dated:

WEST -B

No.

Copy to :

1. Addl. D.E.'s' Old Sectt. Delhi
2. Addl. D.E. Admn. Old Sectt.
3. JDE Plg. Old Sectt. Delhi
4. DDE 'C.W' Old Sectt. Delhi
5. E.O. Zone
6. DDE Act. Old Sectt. Delhi
7. R.O. State Unit.
8. Secretary to EO Edn.
9. Secretary CBSE 2/42 Sant Vihar Road, Darya Ganj, N. Delhi.
10. Personal Branch of DDE 'W' purpose.

DEPUTY DIRECTOR OF EDUCATION
WEST -B